



Hounslow Safeguarding Children Board

**Hounslow Safeguarding Children Board, Monday 30th January 2017 at 3.00pm,
Committee Room 1, Civic Centre, Lampton Road, Hounslow.**

Present		
Name	Agency	Designation
Hannah Miller	Hounslow Safeguarding Children Board	Independent Chair
Councillor Tom Bruce	Education and Children's Services	Councillor
Alan Adams	London Borough of Hounslow	Executive Director Children's, Adults and Housing
Michael Marks	London Borough of Hounslow	Director of Education
Jacqui McShannon	London Borough of Hounslow	Director of Safeguarding & Specialist Services, Children's Services
Jennifer Hopper	London Borough of Hounslow	Head of Troubled Families & Edge of Care, Children's Services
Lara Wood	London Borough of Hounslow	Head of Safeguarding & Quality Assurance
Chris Domeney	Youth Offending Service	Head Youth Offending Service, Children's Services
Kim Mitchell	London Borough of Hounslow	Representative, Housing Department
James Jolly	Hounslow, Richmond & Kingston Probation Service	Assistant Chief Officer
Kylee Brennan	iHear	Service Manager
Debra Kane	Springwell Junior School	Headteacher
Roger Shortt	Education Improvement Partnership	Facilitator
Ray Whyms	Lampton School	Assistant Headteacher
Graeme Baker	West Thames College	Executive Director Performance Development and Student Experience
Bhupinder Lakhanpaul	-	Lay Member
Hannah Rogers	West Middlesex University Hospital	Consultant Midwife, Safeguarding Lead
Dr Johan Redelinghuys	WLMHT	Director of Safeguarding
Monica King	WLMHT	Named Nurse Safeguarding Children
Trish Stewart	CLCH	Head of Safeguarding

Mandy Harper	CLCH	Named Nurse Safeguarding Children
Jane Bennie	HRCH	Named Nurse Safeguarding Children
Sue Pascoe	CCG	Associate Director for Safeguarding, CCG
Dr. Nimala Sellathurai	CCG	Designated Doctor Safeguarding Children
DCI Mark Broom	Hounslow Police	Detective Chief Inspector
Karen McLean	Voluntary Sector Representative	Homestart
Janet Johnson	Hounslow Safeguarding Children's Board	HSCB Training & Development Manager
Brindha Emmanuel	Hounslow Safeguarding Children's Board	Interim HSCB Business Manager
Jo Leader	Hounslow Safeguarding Children's Board	HSCB Business Support & Development Officer
Donald Findlator (Guest)	Lucy Faithful Foundation	-
Amy Keane (Guest)	London Borough of Hounslow	Fostering Team Manager
Sandra Morrison (Guest)	London Borough of Hounslow	Head of Early Intervention Service

Apologies		
Name	Agency	Designation
Mary Harpley	London Borough of Hounslow	Chief Executive
Dr Imran Choudhury	London Borough of Hounslow	Director of Public Health
DCI Mark Broom	Hounslow Police	Detective Chief Inspector
Jonathan Webster	CCG	Director of Quality, Nursing & Patient Safety
Sharon Pearce	FYOI	Head of Safeguarding
Judy Durrant	CCG	Associate Director for Safeguarding, CCG
Julie Hulls	CCG	Designated Nurse Safeguarding Children
DCI Sebastian Florent	Child Abuse Investigation Team, Hounslow Police	Detective Chief Inspector
Permjit Chadha	Community Safety Partnership	Community Safety Manager
Doug Goldring	London Borough of Hounslow	Head of Division, Resident Services, Housing Department

1.) Introductions & Apologies

Board members introduced themselves to the meeting and acknowledged the apologies of members unable to attend.

2.) Minutes of the last meeting and matters arising

The minutes of the meeting were agreed and no matters arising were discussed.

An action log was updated.

3.) Private Fostering Annual Report 2015-16

Amy Keane summarised a report, which was circulated to members prior to the meeting and welcomed comments and questions.

Referrals from health services are low, which will be discussed with the Named GP in Hounslow.

Positively, Hounslow is robust in its promotion of Private Fostering and the number of identified cases remains low nationally.

It would be positive to make links within agencies to develop Champions in order to support raising awareness.

Action: *HSCB Business Manager, Independent Chair, and Amy Keane to meet to agree how to ensure partners support of Private Fostering.*

4.) MASH Audit Summary and Action Plan

Jacqui McShannon summarised a report, which was circulated to members prior to the meeting and welcomed comments and questions.

The MASH in Hounslow is configured differently to other boroughs. It is located within Children's Social Care and its function is evolving. Its development has led to features of a good MASH being evident, and work is focussed on management and system improvements.

Workflows are being streamlined to improve timeliness of checks and the national timescales of 72 hours for green cases is being introduced.

The MASH Strategic Board, which has good multi-agency representation, is managing the action plan developed from the audit and means there is a partnership approach in completing the plan.

The progress made by the multi-agency partnership was recognised and momentum should be maintained to continue to improve the service.

DCI Mark Broom commented that from a Police perspective improvements have been made and assured that any issues can be resolved quickly. The HMIC inspection highlighted issues with MASH from a PAN London perspective but positively Hounslow was not identified as one of the boroughs causing concern.

Action – *Review of the progress of the MASH Action Plan to be discussed at a future board meeting.*

5.) CSA Prevention Plan Presentation

Janet Johnson and Donald Findlator gave the board a presentation about the proposed Child Sexual Abuse Prevention Plan.

The plan was created using outcomes from the HSCB Annual Conference 2016. It was developed in consultation with partner agencies and supports the implementation of the Child Sexual Abuse Prevention Strategy. The Head of Service for Safeguarding and Quality Assurance will hold strategic oversight of its delivery with support from the Missing and Vulnerable sub-group.

The National Probation Service will contribute to the development and delivery of the plan.

The HSCB endorsed the plan and reiterated that all partner agencies, specialist services, and providers must be committed to its delivery.

6.) Early Help Offer in Hounslow

Reports from Children's Services, the Police, and Health services were circulated to members prior to the meeting.

Local Authority

Michael Marks presented the Local Authorities position and offer of Early Help following the disaggregation of the Early Intervention Service. Some key services have been moved to be better aligned with specialist areas of work.

A management board, comprising of representatives from the Local Authority is being developed to ensure management oversight and will report to the Executive Director of Children's, Adults' and Housing.

There are clear guidelines about when a referral should be made and when to refer into specialist services via the Front Door.

Health Services

Dr Nirmala Sellathurai presented the Early Help position across Health services in Hounslow.

The relationship between schools and school nurses is key to good preventative work for young people. The Family Nurse Partnership, Health Visitors and GP's need to work collaboratively to offer support to vulnerable families and children in Hounslow.

Many services are offering good early intervention support to children and families in Hounslow but the communication between services needs to be strengthened.

Police

DCI Mark Broom presented the Early Help position for Police in Hounslow.

The Police's response will change significantly within the next six months following the implementation of Protecting Vulnerable People (PVP).

The Chair noted that there is a significant amount of intervention already being delivered throughout the partnership. Moving forward an Early Help Strategy will need to be developed in order to coordinate and formalise the offer of support to children and families in Hounslow. Integrated pathways are key to understanding what the front line child facing agencies are doing.

Action: *Updated position paper for Early Intervention to be reviewed by the board in six months time. The paper will include capacity, integrated pathways, gaps in provision and outcomes.*

7.) HMIC Inspection Assurances

DCI Mark Broom summarised a report, which was circulated to members prior to the meeting and welcomed comments and questions.

A confidential discussion was had, which has been recorded in Part B of the meeting record.

8.) FYOI Safeguarding Overview

Chris Domeney summarised a report, which was circulated to members prior to the meeting and welcomed comments and questions.

Members did not have any questions or comments.

9.) HSCB Data Set

DCI Mark Broom referenced the data set template that had been circulated to members prior to the meeting.

The Quality Assurance and Performance sub-group had been working to develop the data set for the board. It includes core safeguarding data for all statutory partners in addition to data relating to the boards objectives.

A suggestion was made that the data set include Early Intervention. It was agreed that this would be discussed further at the next sub-group in February 2017.

Action – *All board members to provide comments and suggestions on the data set to DCI Mark Broom by 7th February 2017.*

The board members agreed the data set template and agreed that any development could be managed within the Quality Assurance and Performance sub-group.

10.) HSCB Targeted Priorities Sub-Group Half Year Progress

HSCB Health Network Midway Overview

Dr Nirmala Sellathurai summarised a report, which was circulated to members prior to the meeting and welcomed comments and questions.

Members did not have any questions or comments.

HSCB Education Network Midway Overview

Michael Marks summarised a report, which was circulated to members prior to the meeting and welcomed comments and questions.

Members did not have any questions or comments.

HSCB Case Review Sub-Group Midway Overview

Dr Johan Redelinghuys summarised a report, which was circulated to members prior to the meeting and welcomed comments and questions.

The challenge for the sub-group is to develop a culture where cases can be discussed in an open and supportive way and for partners to not feel criticised.

Administration capacity remains a challenge due to the level of work that needs to take place between meetings.

The Chair endorsed the need for a range of cases to be brought to the sub-group by all partners and for it to be a transparent process. The learning points identified from case learning should be fed into the Training sub-group.

11.) Standing Agenda Items

Youth Crime Management Board

No updates were given to the meeting.

Community Safety Partnership & Violence Against Women and Girls

No updates were given to the meeting.

Health and Wellbeing Board

The Chair reported that she had presented both the HSCB Annual Report 2016/17 and an updated report about Child Sexual Exploitation to the Health and Wellbeing Board.

The HSCB Annual Report will also be presented to the Scrutiny Panel February 2017.

Hounslow Safeguarding Adults' Board

No updates were given to the meeting.

SEND Inspection

No updates were given to the meeting.

12.) Agency Reports to the Board

West London Mental Health Trust Annual Report 2015-16

Dr Johan Redelinghuys introduced the report and explained that it had been shared with the board for transparency and welcomed comments and questions.

Members did not have any questions or comments.

13.) Updated Hounslow Threshold Guidance and Referral Protocol

Lara Wood reported that a minor change had been made to page 12, section 3.9a of the guidance. The amendments had been made in a response to both the Serious Case Review for Anita B and another case review that was undertaken about mental health.

14.) Any Other Business

Restructure of Board and Sub-Group Meetings

The Chair referenced a report, which was circulated to members prior to the meeting and welcomed comments and questions.

The board agreed that sub-groups would meet on a quarterly basis and the board would continue to meet five times a year with one business planning session.

The Chair reiterated that the expectation would be that members of the board and sub-groups commit to task and finish groups when required, and be proactive in owning and completing actions. It would also be up to the sub-group Chair's discretion to call extra meetings if required.

The Terms of Reference will need to be updated to ensure they reflect the changes and revised expectations.

An independent facilitator has been commissioned to work with the board during the development session on 20th March 2017. The purpose of the session is to ensure that the board is working towards making the improvements that it needs to and developing in line with other Safeguarding Children's Boards that have a good judgement.

Section 11

The Chair reminded members that the deadline for the Section 11 audit to be completed is 31st January 2017. If agencies are unable to return their audits by the deadline, they must inform the Business Manager. All agencies are required to prepare their three areas of good practice and three areas of development for the Challenge Day on 6th February 2017.

Part B Agenda – Confidential

15.) Serious Case Review Action Plan Update – Confidential Item

This item was discussed as a Part B confidential agenda item and has been recorded separately.

