# GDPR and Safeguarding Policy Summary Sheet 20th November 2018

# London Borough of Hounslow Policy relating to personal data and safeguarding

**Overarching principles**

Where, in the judgement of a practitioner, a child or children who are thought to be at risk, the practitioner must not seek the consent of any person who, if they knew that their personal data was being shared, might put child(ren) at further risk.

Advice to practitioners on the application of this policy is available as follows from these local contacts in the London Borough of Hounslow:

* **Best practice in the interests of the child**

Team Manager, Children’s Social Care.

* **Data Protection Law (including the GDPR)**

Data Protection Officer, Information Governance Team

Practitioners who record or pass on personal data without seeking consent, as set out above, must record electronically the reason for sharing the data, what data was shared, when it was shared and with whom.

**Distribution List**

All relevant practitioners in the London Borough of Hounslow and its partners, including the police, health agencies, and schools.