



**Hounslow Safeguarding Children Partnership Meeting,  
Monday 30<sup>th</sup> September 2019,  
3.00pm – 5.00pm,  
Floor 6, Room 10, Hounslow House**

<b>Attendees</b>		
<b>Name</b>	<b>Agency</b>	<b>Designation</b>
Hannah Miller	Hounslow Safeguarding Children Board	Independent Chair
Michael Marks	London Borough of Hounslow	Director of Education
Councillor Tom Bruce	Education and Children's Services	Councillor
Jo Leader	Hounslow Safeguarding Children's Partnership	Business Manager
Janet Johnson	Hounslow Safeguarding Children's Partnership	Training & Development Manager
Martin Forshaw	London Borough of Hounslow	Head of Safeguarding Specialist Services
Jacqui McShannon	London Borough of Hounslow	Director of Safeguarding & Specialist Services, Children's Services
Clare McKenzie	London Borough of Hounslow	Children's Commissioning Manager, Public Health
Amanda Lowes	London Borough of Hounslow	Head of Housing Client Service
Permjit Chadha	Community Safety Partnership	Community Safety Manager
Helen Flanagan	Hounslow Police	Detective Superintendent
Parminder Sahota	West London NHS Trust	Director of Safeguarding Children and Adults
Sue Pascoe	CCG	Deputy Director Quality, Nursing and Safeguarding
Dr Nirmala Sellathurai	CCG	Designated Doctor Safeguarding Children
Sadie MClue	CCG	Interim Designated Nurse
Aparna Bevan	CCG	Named GP for Safeguarding Children and Young People
Tony Bowen	HRCH	Named Nurse Safeguarding Children
Emily Martin	Feltham YOI	Governor
Kerry Jacks	Feltham YOI	Head of Safeguards
Sophie Bartle	London CRC	Partnerships & Contracts Manager
Graeme Baker	West Thames College	-
Ian Berryman	Woodbridge Park Education Service	Special Schools Rep
Leo Waenga	London Borough of Hounslow	MASH Operational Manager

<b>Apologies</b>		
<b>Name</b>	<b>Agency</b>	<b>Designation</b>
Marcia Lennon	CAFCASS	-
Kamm Grewal	Springwell Junior School	Headteacher
Selene Grandison	HM Prison & Probation Service	Interim Head of Service Delivery – Hounslow, Kingston and Richmond
Jennifer Hopper	London Borough of Hounslow	Head of Safeguarding & Quality Assurance
Sarah Green	Chelsea & Westminster Hospital	Consultant Midwife for Public Health and Safeguarding
Jo Pymont	London Borough of Hounslow	Interim Head of Improvement
Claire Hind	Hounslow Police	-
Karen McLean	Homestart	Voluntary Sector Representative
Josephine Daly	Oak Heights School	Independent School Rep
Niamh Murrell	HM Prison & Probation Service	-
Toby Kempton	London Fire Brigade	-
Ronald Bevan	ARC	Area Manager
Stuart Crichton	London Ambulance Service	-

### **1) Introductions & Apologies**

The Chair introduced herself as the HSCP Advisor and welcomed members to the first meeting of the Partnership. Members introduced themselves to the meeting. Apologies of members unable to attend were noted.

### **2) Minutes of the last meeting & matters arising**

The minutes of the last meeting were agreed and no matters arising were discussed. The action log was updated.

### **3) MASH Annual Report 18/19**

Leo Waenga, MASH Operational Manager, summarised the report which was circulated to members prior to the meeting and welcomed comments and questions.

Partner engagement is one of the key success of MASH over the years. Since 2017 the MASH has increased from 3 onsite MASH Partners to 6, which includes Police, Health, Education, Housing, Youth Offending Services (YOS), Probation and Community Rehabilitation Company (CRC). There has been an improvement in engagement from Housing and the Education Welfare Service (EWS). Further positive additions to the MASH have been the daily MARAC and CADA Project supporting Operation Encompass.

Helen Flanagan, Detective Superintendent said that from a police perspective, the working relationship between Police and Social Care has significantly improved. It is effective in the quick turnover of information.

Jacqui McShannon, Director of Children's Safeguarding & Specialist Services, commented that two years ago there were issues about the MASH. The MASH is continuing to evolve, and the partnership need to look at how demands are managed. There are still issues with timeliness. At the last MASH Board, the feedback from partners were positive on how beneficial it is.

Members noted that the definition of the MASH will need to be considered going forward as it is evolving.

Michael Marks, Director of Education and Early Intervention said that the purpose of the Early Help Hub is to reduce the number of referrals going to the MASH and would want partners to have the confidence to do so. The Early help launch took place on the 13th September 2019. Members agreed to review the progress in six months which gives time to escalate sooner. Feedback from partner agencies will useful.

It was recognised that the Quality of CFAN referrals still needs to improve and ongoing monitoring work will be done collaboratively with the HSCP and the MASH Strategic Board.

Improving health performance has been an area of focus since 2018. The implementation of a Standard Operational Procedure (SOP) appears to be achieving it's intended purpose. Members recognised that there is significant improvement still needed.

The Chair commented that the MASH is in a different position from two years ago. The role of the Partnership is one of assurance, they are assured that improvements are embedded and sustained with the exception of health.

#### **4) HRCH MASH Performance Report**

Tony Bowen, Named Nurse Safeguarding Children, summarised the report which was circulated to members prior to the meeting and welcomed comments and questions.

August has shown a huge increase in the timeliness of health intelligence reporting following the secondment of the interim MASH health practitioner. It has been a challenge embedding the Standard Operating Procedures (SOPs) for MASH health intelligence reporting due to the absence of a substantive post holder.

The following actions have been taken to improve the timeliness of health intelligence reporting are being progressed.

- A full-time health visitor has been seconded to MASH for four months from the 7th August 2019.
- The SOP regarding the sharing of health intelligence has been implemented and is being used by staff that provide cover to MASH. Named Nurse to further embed SOP's with substantive post.

- A consultation document regarding the proposed redesign of the MASH health service has been developed; this will create a full-time business support officer (BSO) enabling a prompt triage and response to health intelligence requests.
- Monthly audits of MASH health returns have been resumed to ensure that the standard operating procedure is being followed and that the trajectory for health intelligence reporting is improving.
- On the 6<sup>th</sup> September 2019 an audit of two health returns was undertaken with the MASH operational manager, and both returns were completed in line with the standard operating procedure, submitted within time scales and were audited as outstanding.
- The interim MASH health practitioner completed the backlog of cases and most new MASH health checks were completed within timescales.

The partnership will continue to challenge and support HRCH where required to address the key issues with MASH Performance to ensure improvements and sustainability.

### **Part B Agenda – Confidential**

#### **5) FYOI Urgent Notification and Action Plan**

This item was discussed as a Part B confidential agenda item and has been recorded separately.

#### **6) Health Review of Domestic Violence in response to Rapid Review**

The Chair summarised the report which was circulated to members prior to the meeting and welcomed comments and questions.

In June 2019, the HSCP was notified of the unexpected death of an 18-month-old baby. A Rapid Review meeting was convened in line with working together 2018 and at that time the cause of death was unknown. The HSCP informed the National Panel that the Rapid Review concluded that the case did not meet the criteria for a Serious Case Review, however significant learning was identified in response to Domestic Violence (DV) from a health perspective.

Members from health services disagreed with the recommendation made by the Rapid Review meeting and felt that the discussion should have taken place at an appropriate sub group prior to the Partnership meeting.

Sue Pascoe, Deputy Director of Quality, Nursing and Safeguarding stated to the Chair that a conversation is needed between herself and the Chair outside of the partnership meeting to agree a way forward.

***Action: For Hannah Miller and Sue Pascoe to have a conversation around Health Review of Domestic Violence in response to Rapid Review and inform the Business Manager of outcome to feed into subsequent Rapid Review.***

#### **7) Hounslow Position on GP Charging for CP Reports**

The Chair summarised the letter from Primary Care Commissioning which was circulated to members prior to the meeting and welcomed comments and questions.

Sue Pascoe informed currently the North West London (NWL) CCG position is the same that GP's should not be charging for Child Protection (CP) reports however further conversation by NWL CCG are taking place following the circulation of the letter from the Director of Primary Care Commissioning and this will be shared with the Partnership.

Members expressed concern about the issue but recognise that GP's charging for CP reports is a national concern, but a discussion is needed at Partnership level and the Local Authority must contribute to the discussion.

**Action: Sue Pascoe to inform members of decision from NWL CCG.**

## **Standing Agenda Items**

### **8) Feedback from the Strategic Boards**

#### **Youth Crime Management Board**

The YCM Board was poorly attended. There is a need to renew and refocus its purpose.

#### **Violence Against Women and Girls (VAWG)**

No safeguarding updates were shared with the meeting.

#### **Community Safety Partnership**

The CSPB is reviewing its structure and sub groups to better focus the work and deliver the new 3-year Community Safety Strategy from 2020 – 2023. The last meeting of the Partnership in July did review the knife crime action plan.

#### **Hounslow Safeguarding Adults' Board**

There has been ongoing discussion about better balancing the joint training sub group to ensure collaborative mutual agenda is discussed. It was responded by the HSAB that this was improved.

#### **SEND Inspection**

Hounslow has not yet received its call to notify of the inspection, despite the view that it would be early September. There are a number of strengths, but areas of improvements remain. When Hounslow receives its inspection, all partners were asked to support where required.

#### **Strategic Chairs Group Feedback**

The next meeting is in November 2019, feedback will be provided at January's meeting.

### **9) Any Other Business**

#### **Safeguarding Response from A2 Dominion**

Historically, there has been a problem with A2 Dominion housing Association and obtaining safeguarding information.

A councillor enquiry was recently made following MASH trying to obtain information from A2 Dominion and them being uncooperative. A similar issue also came up in a Serious Case Review undertaken by the HSCP where they did not provide relevant information requested. The Director of Housing is aware of this problem.

Hounslow housing is currently doing a piece of work around nominations for housing association and will provide an update to the Partnership.

***Action: The Chair suggested that a small group is set up including Adult representatives to discuss housing issues and explore ways of improvement.***

### **Designated Nurse**

A new Designated Nurse, Emelia Bulley will be in post in November 2019. Thank you to Sadie McClue, Interim Designated Nurse, for her contribution to the Partnership and her positive work in Hounslow.

### **Director of Safeguarding CCG**

Thank you to Sue Pascoe for her exemplary work with the Children and Adults' Board.

### **Director of Safeguarding & Specialist Service**

The Partnership would like to thank Jacqui McShannon for her active contribution and support to the partnership. She has left a lasting legacy.